

# ARKANSAS STATE HIGHWAY AND TRANSPORTATION DEPARTMENT

## REQUEST FOR PROPOSALS

Notice is hereby given that the Arkansas State Highway and Transportation Department is seeking proposals from qualified consultant firms to provide various right of way acquisition services of properties for selected highway projects on an as-needed basis.

The work will generally consist of one or more of the following tasks: administrative services, title services, appraisal services, appraisal review services, negotiation services, closing services, relocation assistance services, and property management functions. Firms with the ability to perform any or all services will be considered.

Copies of the Request for Proposals (RFP) may be obtained free of charge and may be ordered in person or by fax, mail, email, or courier service through:

Jennifer Williams  
Consultant Contracts Administrator  
Arkansas State Highway and Transportation Department  
P.O. Box 2261, Little Rock, AR 72203-2261  
10324 Interstate 30, Little Rock, AR 72209  
Phone: (501) 569-2029 Fax: (501) 569-2688  
Jennifer.Williams@ahtd.ar.gov

Five (5) sets of paper copies and one electronic copy in pdf format of the completed proposal should be addressed as set forth below and must be received no later than 3:00 p.m. (CST) on Friday, January 25, 2013. Any responses received after this deadline will not be considered.

Frank Vozel  
Deputy Director and Chief Engineer  
Arkansas State Highway and Transportation Department  
P.O. Box 2261, Little Rock, AR 72203-2261  
or  
10324 Interstate 30, Little Rock, AR 72209

The Arkansas State Highway and Transportation Department (Department) complies with all civil rights provisions of federal statutes and related authorities that prohibit discrimination in programs and activities receiving federal financial assistance. Therefore, the Department does not discriminate on the basis of race, sex, color, age, national origin, religion or disability, in the admission, access to and treatment in the Department's programs and activities, as well as the Department's hiring or employment practices. Complaints of alleged discrimination and inquiries regarding the Department's nondiscrimination policies may be directed to EEO/DBE Section Head (ADA/504/Title VI Coordinator), P. O. Box 2261, Little Rock, AR 72203, (501) 569-2298, (Voice/TTY 711), or the following email address: EEO/DBE\_Section\_Head@ahtd.ar.gov. This notice is available from the ADA/504/Title VI Coordinator in large print, on audiotape and in Braille.